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| **Grounds/Facilities/Transportation/Offices Maintenance Monitoring Tool** |  |
| **For the Month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |
|  |  |  |  |  |
| **Areas/Particulars** | **Yes** | **No** | **If No, what is the proposed solution?** |  |
| 1. Are the following/physical |   |   |   |  |
| facilities clean, safe, eco-friendly, |   |   |   |  |
| functional and operational? |   |   |   |  |
| a. Grounds/Lawn |   |   |   |  |
| b. Offices |   |   |   |  |
| c. Fixtures |   |   |   |  |
| d. Lightings |   |   |   |  |
| e. Transportation |   |   |   |  |
| f. Ventilation/Air condition |   |   |   |  |
| g. Rest Rooms |   |   |   |  |
| h. Furniture |   |   |   |  |
| i. Doors/Windows |   |   |   |  |
| j. Function Hall |   |   |   |  |
|  k. Stairs |   |   |   |  |
| l. Others(Specify) ---------- |   |   |   |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Prepared By: |  Noted: |  |
|  |  |  |  |  |
|  **VIRGINIA A. VINALAY EDUARDO C. ESCORPISO, JR, EdD., CESO VI**  |  |
| Administrative Officer V Schools Division Superintendent  |  |
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